



SELECTION PROCESS DATA
INTERNATIONAL INTERNSHIP PROGRAM
STUDENT/GRADUATE - PLACEMENT OFFER

PROJECT: SALVEM LES FOTOS – PROFILE: DIGITAL PHOTOGRAPHY AND RETOUCHING

CONTEXT OF THE PROJECT:

The devastating floods that took place in our region in October 2024 caused severe damages which will take a lot of time, effort and money to be fixed. As a public University, UPV participates in several solidarity initiatives, one of them is the **Salvem Les Fotos Project** (“Save the Photos”) to allow families to recuperate and restore their family photos ([See Local Press article](#) from 25/11/24 and the [IG account of the Project](#)). Among many other things, many families lost their personal photographs, since water flooded countless ground floors in various towns around Valencia.

From the very beginning, a **volunteer team of teachers and students in the field of photography, digital imaging, and conservation and restoration** was organized. Now, with a well-structured and consolidated work team, there is an opportunity to include new volunteers in the project. In order to channel the requests for participation from **volunteer students from other countries**, we have created this call.

PROCEDURE:

The hosting entity of the internship (UPV-FBBAA) will provide information about the characteristics of the entity, requirements, and activities to be carried out during the internship, the proposed schedule, the requested profile, and participation in the selection process, as well as information about the support provided to the participants (housing search, visas, etc.). Additionally, it will assign a tutor for the internship and ensure the proper functioning of the same.

The sending institution of the students (partner university) will disseminate information among the students, manage the selection process in collaboration with the hosting entity, and assign an academic tutor for the internship.

FORMALIZATION OF THE INTERNSHIP:

Once the candidates are selected, the internships will preferably be formalized within the framework of the Erasmus+ Program or similar (SWEMP, etc.).

HOST ENTITY DATA:

<u>Company Information:</u>	
Name:	<i>Faculty of Fine Arts – Universitat Politècnica de València</i>
Contact Name:	<i>Alba M. Ara</i>
Address:	<i>Camino de Vera S/N</i>
Postcode, City (Country):	<i>46022, Valencia</i>
Telephone:	<i>+34 963 877 226</i>
E-mail:	relintba@upvnet.upv.es
Web site:	www.bbbaa.upv.es
Legal status (S.A, GmbH...):	<i>Public Administration - University</i>
Sector:	<i>Higher Education</i>
Entity size:	<i>> 250 employees</i>

INTERNSHIP OFFER DATA

<u>Candidate profile:</u>	
Studies:	Graduates in Photography, Fine Arts, Image, Graphic/Visual Design, Visual Communication or any other



	study image- based.
Degree level required:	Graduate
Language knowledge:	English required. Spanish is not mandatory but recommended.
Other requirements:	Advanced Skills in: Adobe Photoshop Adobe Lightroom Digital Image Digital Photography
Number of candidates	5 To 10

Job description:	
Title:	<i>Retoucher/photographer in the Solidarity Project Salvem les Fotos</i>
Duration: (between a minimum of 2 and a maximum of 12 months)	2 to 6 months Min. 2 months
Internship dates:	<i>flexible dates between January and June 2025.</i>
Indicate if flexibility exists regarding the duration and the dates of the internship	Yes, in the frame of the dates mentioned above
Description of tasks to be performed during the internship (detailed internship program)	<i>Take photographs to document the process of recovering photographs damaged by the floods that occurred in Valencia in 2024. Digitize family photographs damaged by the floods that occurred in Valencia in 2024. Retouch and restore family photographs damaged by the floods that occurred in Valencia in 2024</i>
Knowledge, skills and competences to be acquired by the end of the traineeship (expected learning outcomes):	<i>Traineeships will acquire professional knowledge of digital photography and its processes. In addition, he or she will acquire professional skills in retouching and managing digital photographs. Traineeships will acquire professional skills for working in a multidisciplinary team in the field of creative industries.</i>
Description of material resources available to the student for carrying out the internship:	<i>Workspace within the faculty of Fine Arts will be made available to the Traineeships, as well as a computer with Adobe software, camera, tripod and state-of-the-art lighting systems.</i>
Description of monitoring/follow-up plan for the student:	<i>In-person follow up on a daily basis.</i>

Practical information for the student	
<input type="checkbox"/> Given the volunteer/solidarity nature of the project, there is no remuneration neither accommodation offered.	
Please describe the possibilities and recommendations regarding housing and public transportation for the students in the internship.	We recommend to contact to ESN- Erasmus Student Network. https://www.upv.es/perfiles/estudiante/alojamientos-upv-en.html

SELECTION PROCESS

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Name of the person responsible for the selection process in the hosting entity:	<i>Pedro Vicente Mullor</i>
Address:	<i>Camino de Vera S/N</i>



Postcode, City (Country):	46022, Valencia
Telephone:	+34 963 877 226
E-mail:	relintba@upvnet.upv.es – WE DON'T ACCEPT e-mail APPLICATIONS - Online application system explained below.
Position in the hosting entity:	Photography teacher and coordinator of the Project.
Selection Process: A transparent and fair allocation will be ensured in all cases, based on objective criteria.	
<ul style="list-style-type: none"><input type="checkbox"/> Students will have to apply by registering in the online platform AIRE:<input type="checkbox"/> This online platform has a two-step application process. Firstly, students will request for an ID/User PIN. After obtaining the PIN, students will register an application in the program: 24/25 FBBAA - Digital Photography Project Salvem les Fotos , they will have to upload the following documents:<ul style="list-style-type: none">○ Curriculum Vitae○ Motivation letter *○ Transcript of Records <p>* Please include information on your requested period in UPV and the previous experience in the field. If you want to add any other information, attach it on a single PDF in the "motivation letter" section</p>	