

ETSIAMN STAFF TRAINING PROGRAMME

Providing key skills for University Staff



14th IRO VALENCIA

Human-based International Relations

Building advanced competences for International Officers

Description

IRO Valencia is a five-day international **training and coaching** event that aims to improve the key professional skills of Int. Officers from ETSIAMN Partner Institutions. Participants will have the opportunity to work on their technical and social abilities in an authentic international setting.

Intended outcomes

Upon completing the course, participants will have strengthened their planning, leadership, management, team-building and decision-making skills, and increased their competence in University International Relations, both at institutional and personal level.

Event structure

The event lasts 25 hours, divided into five hours of work sessions per day. Fees: 440 € per person, including work materials, welcome *paella* meal, and farewell lunch. Extracurricular activities (not included in course fees): guided tour in old town Valencia and Tapas dinner.

Event coordinator

Prof. Francisco Rovira, Head of International Relations ETSIAMN.

Claudio Benavent, International Officer ETSIAMN

Jorge Colomer, International Coach ETSIAMN

Coaches and Lecturers are qualified Staff and Faculty from different UPV Schools and Departments.

Coaching and training methods

Small work groups are created along the scheduled activities. Sessions involve specific coaching workshops, group dynamics, topic oriented seminars, open debate, applied IT training, team work, and a powerful human-based operative framework.

Dates and location

Monday, 06.03.23 to Friday, 10.03.23

Place: *ETS Ingeniería Agronómica y del Medio Natural (ETSIAMN). Universitat Politècnica de València (UPV). Camino de Vera s/n. 46022 Valencia, Spain.*

Travel, living and accommodation expenses

Participants are expected to obtain *Erasmus+ Staff Mobility* grants from their home Institutions. The ETSIAMN will assist with booking accommodation.

Information

Deadline: 06th February 2023

Maximum number of participants: 60

Cancellation policy: no registration fees will be refunded within 30 days prior to the start of the course. The fees paid will be valid for any other course offered by the ETSIAMN International Staff Training during the following 12 months.

Registration link:

<https://forms.gle/AWMxFEpkX1SysJi9>

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Timetable

	Monday	Tuesday	Wednesday	Thursday	Friday
09:30	Introduction	Good-morning Meeting (3)	Good-morning Meeting	Good-morning Meeting	Good-morning Meeting
10:15	Welcome Seminar (1)	Training Course (4)	Training Course	Training Course	Training Course
11:15	Break	Break	Break	Break	Break
12:00	Coaching Workshop (2)	Coaching Workshop	Coaching Workshop	Coaching Workshop	Coaching Workshop
14:30	Courtesy Paella Lunch	End of session	End of session	End of session	Courtesy Farewell Lunch
16:00	End of session				End of session
Optional extracurricular activities (not included in the event's fees) (5)					

- (1) UPV basic information, participants welcome and guided walk on campus.
- (2) Three groups of participants will be created for joining one of the following workshops: *Photo & GIS throughout Valencia, Spanish Food & Culture, and Mediterranean Lifestyle*
- (3) Presentation of *selected IRO topics* for monitored open debate
- (4) Three groups of participants will be created for joining one of the following courses: *Paula's Seminars, Spanish for Beginners, and Applied IT Tools for University Staff*
- (5) Tu – 17:00 Guided Walk in Old Town Valencia (20 € per participant). Th – 20:00 Valencian Tapas Dinner (40 € per participant).

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Extended programme description

Good-morning meetings: topic-oriented seminars for International Officers/Coordinators

1. The upload/download Paradise
2. First give then take
3. The role of the International Officer
4. Reliable Partnerships

Paula´s Seminars: monitored group dynamics in key interpersonal communication

1. International management that produces real internationalization, not only mobility.
2. Making ends meet: managing people not files
3. Dealing with partners: complexes and prejudices

Language Training: *Spanish for Beginners*

Spanish for Beginners is an intensive five-hour crash course that aims to enhance the very basic communication skills of its participants. Sessions involve extremely applied oral and written language training, combining both individual and team work tasks

IT Training: *Applied IT Tools for University Staff*

Applied IT Tools for University Staff is an intensive five-hour course that aims to give training in applied operative in two different areas: 1) Awareness about hidden risks for the unaware Internet users, with practical security mini-lab. 2) Helping you to create stunning presentations: discover the magnificent and attractive Prezi tool to make striking presentations beyond the traditional and sometimes boring PowerPoint framework

Coaching Workshop I: *Photo & GIS throughout Valencia*

Reinforcing communication, creativity, teamwork and IT-competences among participants organized in small work groups for a challenging interactive development in a topic not directly related to their daily activities: Mobile Applications and GIS systems.

Coaching case: discovering hidden places of Valencia, establishing a topic connection among them, capturing images with mobile devices, transferring them online to a server with the help of GIS software, and creating an interactive presentation with the selected materials.

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Coaching Workshop II: *Spanish Food & Culture*

Enhancing socio-cultural, leadership, product design and project management competences among participants organized in small work groups for a joint project in a topic not directly related to their daily activities: Spanish Food & Culture.

Coaching cases: culture at the table, culture of the street markets, culture and cuisine, wine & culture. Learning from professionals and sector stakeholders and creating a competitive and marketable start-up product.

Coaching Workshop III: *Mediterranean Lifestyle*

Enjoy Mediterranean life as the locals do. You will use your five senses to experience the most interesting places in Valencia. Each day you will participate in a different aspect of Spanish life. See where they work, shop, eat, relax and have fun. Join us and some of the cities best kept secrets will be revealed to you!

Coaching cases: Discover Valencia through smell, touch, taste, sound and feel. You will walk off the beaten path along quaint streets and open spaces, sit at bright terraces and shade yourself under 100 year old trees. You will visit our best hidden secrets and have the opportunity to capture an unforgettable picture with extra an special guest.

Proposed accommodation - special rates for ETSIAMN guests - limited places

DAMIA BONET RESIDENCE HALL – Very closed to the UPV campus.

<http://www.resa.es/eng/Residences/Damia-Bonet> Phone: +34-962 050 500

ILUNION AQUA 4 – *Ciudad de las Artes*, 15 min bus lift to UPV or downtown

<https://en.ilunionaqua4.com/aq> Phone: +34 963 18 71 00

HOSTAL VENECIA – Plaza del Ayuntamiento - Downtown 15 min bus lift to UPV

<https://www.hotelvenecia.com/en/> Phone: +34 963 52 42 67