

**7395 - FIRENZE - Receptionist internship in Italy - 300€/monthly**

<b>Location:</b>	Florence, Italy
<b>Languages:</b>	English (Native)
<b>Fields:</b>	Reception / Reservations
<b>Extra benefits:</b>	Salary of 200-300 €. Includes accommodation. 7euro ticket for every working day.

**Description:**

Our collaborator is an Italian independent entrepreneurial business that has been enjoying constant and steady growth. They have 7 hostels in Italy: two in Milan, one in Como, one near Assisi, one in Genova, one in Florence and one in Rome; and 4 hostels in Myanmar: two in Bagan, one in Mandalay and one in Nyaung Shwe, on Inle Lake for a total of 500 beds. They have around 100 employees and almost 7 million euros in revenue in last years. A business development plan that will see the opening of many other hostels in 2022 in some of the most beautiful cities in Italy.

**Position: Receptionist****Tasks:**

- Providing information and customer service.
- Respond to customer requests such as check-in and check-out.
- Answering telephone and email inquiries.
- Support for bookings.
- Cleaning check areas.
- Helping with the bar.

**Requirements:**

- Fluent in English.
- Italian knowledge will be a plus.
- Minimum 3 month internship.
- 40h/week reception (8 h per day, 5 working days and 2 days off).
- Working on shifts (morning, evening and some nights).

**Benefits:**

- 300€/monthly.
- One bed in one shared dorm.
- 7euro ticket for every working day.
- Use the guest's kitchen.